

**NORTHEASTERN CAVE CONSERVANCY, INC.**

**Minutes for 06/02/2001**

Five Rivers Environmental Center, Delmar NY –1:30pm

Submitted by Christa Hay

Meeting called to order at 1:40 pm

1. Introduction and greetings – President Bob Addis
2. Nominating Committee Report – Spring 2001 election results. New Trustees were seated at this time – Jon Allison – 2 year term, Steve McLuckie – 3 year term, Ed Lucas – 3 year term, and Paul Murphy – 3 year term. Thanks were given for this term of service to the following trustees: Steve McLuckie and Kevin O'Classen.
3. Attendance:  
Executive Officers: B. Addis, B. Folsom, J. Levinson, C. Hay  
Trustees: J. Allison, C. Cantello, V. Kappler, E. Lucas, S. McLuckie, P. Murphy, T. Rider, M. Warner
4. President's Report – Bob Addis – written- attachment A. (found at end of document)
5. Vice President's Report – Bill Folsom – written- attachment B.
6. Treasurer's Report – Joe Levinson – written-attachment C – also NCC is now tax exempt on the Knox Cave property.
7. Secretary's Report – Christa Hay- no report
8. Acquisitions Committee Report – Chuck Porter – oral –status quo, discussion on the potential buyer of Church and Wagon Wheel caves property.
9. Knox Cave Preserve Report – Emily Davis – absent - no report
10. Onesquethaw Cave Preserve Report – Thom Engel – oral – Scheduled trip 6/23 for the Albany Land Conservancy, county has been working on the dams.
11. Publications Committee Report – Kevin O'Classen – absent – no report
12. Website Subcommittee Report – Bill Folsom – written – attachment D
13. Office Committee Report – Mike Warner – no report
14. Land Trust Liaison Committee Report – Mike Warner – oral – Mike has been re-appointed to the Schoharie Land trust, they specifically want to keep a caver on the board.
15. Legal Committee Report – Dan Werner – absent – no report
16. Addis moved to open the Committee of the Whole. The Vice President will preside  
2<sup>nd</sup> by Levinson  
**Passed unanimously**
  - a. Cantello – discussion of trustees not able to full-fill term, Warner will check on the state laws regarding this.
  - b. Folsom – issue of membership cards, His place of business will double his donations – he suggest other members check with their place of business.
  - c. Addis – business cards to be made for Board members and selected committees, Addis to cover the price
  - d. Hay – use of proper name of organization, after several phone calls it was found that **The** is not in the title but **Inc.** must be in the name; NCC has been asked to host the Fall NRO in Vermont – Hay will be coordinator.

- e. Engel- NCC management role for caves on Thatcher; there is an act already, Mid-Atlantic sells "lots" on property to raise money; idea for Sellecks, Selleck's Management Plan to be completed to NSS specifications (able to then get NSS funding) by July 23.
- f. Lehmann – 2<sup>nd</sup> Tuesday of the month is when the Carlisle town board has meeting, would be better for a board member to attend meeting as to the survey for the Selleck's property, better to have title land strip into property as to an easement, the whole parcel does not need to be surveyed.
- g. Warner – letter from Joanne Darcy Crum, L.S. on the survey price for Sellecks, President to follow-up.

17. Hay moved to approve the minutes of the March 24, 2001 meeting.

2<sup>nd</sup> by Folsom

**Passed unanimously**

18. Levinson moved to accept the \_\_\_\_\_ plan for credit card acceptance services. 2<sup>nd</sup> by McLuckie.

McLuckie moved to substitute that the President shall obtain a formal contract from Northern Merchant Services.

2<sup>nd</sup> by Warner

**Passed unanimously**

19. Addis moved to accept the Knox Cave Preserve Management Plan (Attachment E- see webpage)  
Postponed motion – 2<sup>nd</sup> by Folsom

Folsom moved to substitute the phrase, " strongly recommend that individuals be belayed"

2<sup>nd</sup> by Allison

For – Rest; Against – Warner, Cantello; Abstained – Lucas

**Passed**

Warner moved to delete paragraphs concerning gating the Gunbarrel Bypass.

2<sup>nd</sup> by Allison

For – Rest; Against – Murphy; Abstained – Rider, Levinson, McLuckie

**Passed**

**The motion as amended passed unanimously.**

20. Hay moved to spend up to \$400.00 towards NCC fund raising merchandise – such as, but not limited to t-shirts, polo shirts, and stickers. If possible merchandise should be purchased before July 15, 2001 for sale at the NSS Convention and the Old Timers Reunion. Aaron Jarvis is appointed Merchandizing Sub-Committee Chair of the Fund Raising Committee, and he is to work with the Executive Committee on this.

2<sup>nd</sup> by Levinson

For – Rest; Against – None; Abstained – Cantello

**Passed**

21. Warner moved that B. Folsom, J. Levinson and Marie Christiano be appointed representative(s) to the NSS 2001 Convention in Kentucky for the purpose of maintaining a NCC exhibit in the space provided at no charge by the convention organizing committee.

2<sup>nd</sup> by Folsom

For – Rest; Against –None; Abstained – Rider

**Passed**

22. Hay moved that Treasurer Joseph Levinson be appointed representative to the summer National Speleological Foundation meeting in Kentucky.

2<sup>nd</sup> by Warner

For – Rest; Against – None; Abstained – Levinson, Allison

**Passed**

23. Cantello moved to amend Article V, Section 6, Elections, of the By Laws to add ...voting will be allowed on the date of the NCC meeting with the election closing one (1) minute before the scheduled start of that meeting. (This is a first reading of a By Laws change and must be presented to the By Laws Committee.)  
2<sup>nd</sup> – McLuckie  
For – Cantello, Against – Rest; Abstained - None  
**Failed**
24. Lucas moved that the Board consider Knox Cave preserve closing and opening dates at the first NCC meeting following the bat count.  
2<sup>nd</sup> by McLuckie  
For – Rest; Against – Warner; Abstained – Folsom, Lucas  
**Passed**
25. Folsom moved that NCC contribute up to \$600 to the purchase of a 60-foot culvert for Westfalls Spring Cave to stop slumping.  
2<sup>nd</sup> by Cantello  
For – Folsom; Against – Rest; Abstained – Hay, Kappler, Cantello  
**Failed**
26. Folsom moved that upon placement of the Westfalls Spring Cave culvert with the approval of the landowner, the NCC will reimburse the BZ Foundation 50% up to \$200.00.  
2<sup>nd</sup> by Allison  
For – Rest; Against – Hay, Levinson, Murphy; Abstained - None  
**Passed**
27. Addis moved that the Officers will conduct an Executive Committee meeting on August 25 at B. Folsom residents. NCC Members are encouraged to attend. Time to be announced.  
2<sup>nd</sup> by Folsom  
For – Rest; Against- None; Abstained – Rider  
**Passed**
28. Addis moved that the next NCC Board meeting will be held on September 8<sup>th</sup> at Howe Caverns. Time to be announced.  
2<sup>nd</sup> by Allison  
**Passed unanimously**
29. Addis moved that Five Rivers Environmental be thanked for their donation of facilities.  
2<sup>nd</sup> by Lucas  
**Passed unanimously**
30. Addis moved to adjourn.  
2<sup>nd</sup> by Levinson  
**Passed unanimously**

Meeting adjourned at 5:26 pm.

**Attachment A**

**PRESIDENT'S REPORT**

---

06/02/01

1. Acquisitions Committee- unfortunately, the board will be unable to make a discussion on the Selleck's property at this meeting. This is due to several factors, mainly 5 or more volunteers were unable to fulfill their commitments within this time frame. At this meeting, the board should discuss the issue and decide if it can expedite it before the next formal board meeting. In all fairness to the caves, a slow and deliberate approach is the best as long as we can satisfy the present owners during this period.
2. Knox Cave Management Plan – there has been much discussion online and in person concerning this management plan so we should have sufficient time at this meeting to amend and supplement it as the board deems necessary.
3. Fund Raising – for the Selleck's property, we raised in excess of \$2000 at the Spring NRO. This is a clear indication of caver support for the NCC goals. There is a motion to start merchandizing NCC items as a fundraiser. This was initiated by our WV member Aaron Jarvis.
4. Accepting credit cards for donations, dues and merchandise –

Northern Merchant Services

Examples of 50 donations at \$20/mo

Software lease & \$75.00 application fee prorated 25 mos. =	\$15.00
Discount 2.20%	\$22.00
Per Transaction \$0.30	\$15.00
Monthly Statement	\$5.00
Monthly expense	\$57.00

COST/INCOME

$\frac{\$57.00}{\$1000} = 5.7\%$

**NET INCOME TO NCC**

**\$943.00**

Universal Merchant Services (SCCI uses this: from AL)

Examples of 50 donations at \$20/mo

Purchase bank card machine (\$1503)	\$31.00
Discount 1.69%	\$17.00
Per transaction \$0.25	\$13.00
Universal debit (comes out of checking)	\$10.00
Application fee	\$2.00
Monthly expense	\$73.00

COST/INCOME

$\frac{\$73.00}{\$1000} = 7.3\%$

**NET INCOME TO NCC**

**\$927.00**

Electronic Funds Transfer

Examples of 50 donations at \$20/mo

Setup fees	\$18.00
Discount rate 3.2%	\$32.00
Per transaction \$0.30	\$13.50
Transfer and adds	\$65.00
Monthly statement fees etc.	\$63.50
Monthly expense	\$192.00

COST/INCOME

$\frac{\$192.00}{\$1000} = 19.2\%$

**NET INCOME TO NCC**

**\$800.08**

**Attachment B**  
**Vice President's Report**

6/2/01

**Fundraising:** In lieu of the vacant Fundraising Chair I have begun filling out a grant application from the National Speleological Foundation, which looks promising. Unfortunately RASS is no longer running their weekly bingo, so is not accepting new applications for grants. I also recently visited the Foundation Center library in NYC which has lots of resources for non-profit fundraising. There I saved a list on diskette of about 240 different organizations listed as giving to environmental non-profits. While the list needs closer inspection, this also looks promising. Once we have our routine down, applying for grants should be relatively painless. We could really use a volunteer with the time to focus on this important task.

**NCC Exhibit Booth:** As many of you saw at the Spring NRO, the materials for our booth are shaping up. Thanks to Peter Haberland for getting that large cave locator map by Alan Plante laminated -- it certainly drew traffic to our table. Bob and I also put several pieces together to highlight Selleck's, including photos of the land, maps and historic descriptions of the caves. In preparation for NSS Convention in KY, Art Palmer has sent me 38 historic photos on CD taken over the past 40 or so years of his exploits in NE caves. I have begun putting them into a Powerpoint presentation that can loop on a laptop. What's needed next on this is a good narrator for some historical perspective, and some additional slides, especially any of the interior of Sellecks, Levy's or Cave 575.

**VT legal status for the NCC:** Anne Tocker, law student at the Vermont Law School, is researching what is required for us to begin purchasing karst in VT. While she cannot sign the opinion, she can prepare it for us.

**Attachment C**  
**Treasurers Report**  
**For**  
**Northeastern Cave Conservancy, Inc.**  
**2-Jun-01**

As of 31-May-01 we have 85 paid members and \$6,157.70 in our bank account. Of this amount, just over \$2,000 has been specifically earmarked for the purchase of the Sellecks property. Howe Caverns donated \$500.00 to us for the purchase. In addition, at the last accounting, we had assets in excess of \$8120.00 being held by the National Speleological Foundation. I have sent a copy of a contract, listed in the back of the board manual, to the Foundation for their review and acceptance. This contract gives us the ability to borrow against our money, so that we don't deplete the principle, but can still have it grow, so that we can make use of it another day.

Attached is a summary of what I believe it will cost to purchase the Sellecks property, and where certain funds could come from to finance it.

Respectively submitted,

Joe E. Levinson

Purchase:		Financing:	
Item		Source	
Lawyer for closing	\$850.00	NSF Mortgage	\$4,000.00
Survey	\$2,000.00	Howe Caverns Donation	\$500.00
Taxes	\$300.00	Other Donations -1	\$500.00
Recording Fee	\$50.00	Other Donations -2	\$1,000.00
Realty Transfer Tax	\$115.00	Fundraisers	\$1,500.00
Notice of Settlement	\$40.00	Temp. Loan -1	\$1,000.00
Misc	\$45.00	Temp. Loan -2	\$2,000.00
Purchase Price	\$10,000.00	Grants	\$1,400.00
<b>Total</b>	\$13,400.00	Acquisitions Fund	\$1,500.00
		<b>Total</b>	\$13,400.00

**Attachment D**  
**Website Subcommittee Report**

6/2/01

Each Board Meeting's minutes are now posted on the site as soon as available. Minutes from the past 2 meetings are now online, including officer/committee reports.

The NCC Board Manual in its entirety is also now online.

As usual, every NCC newsletter is posted as close to print publication as possible. All back issues are online.

**<http://www.caves.org/member/ncc/>**